

**POLSON RURAL FIRE DISTRICT  
SPECIAL BOARD MEETING MINUTES**

**Fairgrounds Fire Station No. 1**

**October 17, 2018**

**3:03 p.m.**

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

**Board trustees present:** Fred Nelson, John Doty, Dick Wunderlich, R. Jack Clapp, Ron Roberts.

**Board trustee absent:** None

**Staff:** Fire Chief Gordon R. Gieser, Secretary/Treasurer Bonnie M. Manicke.

**Guests/Visitors:** Alison Meslin, Ray Winn, Cynthia Waterman..

**Call to Order** {00:07} – Chair Nelson called the meeting to order.

**CONSIDER CONSTRUCTION BID REQUESTS FOR NEW STATION NO. 4** {00:32} –

Trustee Clapp reported the building specifications are the same as presented at the October 10, 2018 regular monthly board meeting. The specifications are revised with one addition and one clarification. The addition is the workmanship and material. Specifying: Building shall be fully warranted for defects in or workmanship for a period of 12 months from completion of construction. The clarification is electric boiler with the heating specifications.

**Discussion** {01:40} -

Trustee Doty addressed the warranty and the ability to enforce it. Chair Nelson indicated the warranty clause will be in the signed contract. Trustee Clapp noted the successful bidder shall submit a 100% performance bond upon entering into the contract. Chair Nelson addressed potential change orders included in the contract with approval at a board meeting. Chief Gieser suggested the legal advertisement for construction bid advertised three times October 24, 31 and November 7 with bids opening at the November 14<sup>th</sup> board meeting. Alison Meslin suggested the station completed in phases. The election regarding the five mill levy re-authorization should be a financial consideration. Current cash on hand is \$169,000. Chair Nelson noted the \$125,000 loan request is an estimate. The construction bid will conclude the amount of the loan.

**Bid timeline** {14:43} - **Trustee Wunderlich motion to advertise bid perspective. Sealed bids are due November 13, 2018, by 3:00 p.m. Bid opening November 14, 2018 at regular monthly board meeting. Trustee Doty second. Motion passed unanimously by voice vote.**

Ray Winn questioned the payment schedule to contractor. Chair Nelson replied installment payments will be issued. (Bid perspective attached to minutes)

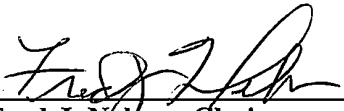
**Public input on non-agenda items:** {18:18} None

**ADJOURN:** {18:27} – **Trustee Clapp motion to adjourn. Trustee Roberts second. Motion passed unanimously by voice vote.**

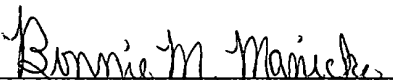
Chair Nelson thanked everyone for attending.

**ADJOURN: 3:18 p.m**

566535

  
Fred J. Nelson, Chair

  
Dick Wunderlich Secretary-Treasurer

  
Bonnie M. Manicke, Recorder

**Polson Rural Fire District**

25B Regatta Rd. Polson, MT 59860  
(406) 883-4244

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The **Polson Rural Fire District** is interested in soliciting bids for construction of a 40 x 72 pre-engineered building to be used as a fire station. As to the building location snow loading for our area should be considered. The initial intent of the building will be for apparatus storage with the potential for additional wings to each side of the building to be added later as station needs grow. Bid shall include the total costs of material, freight, unloading, permits (if any), excavation of site, construction (equipment and labor) and electrical hook-up (in other word a complete turn-key building). Please see additional bullet points for general requirements.

40'x72' building X 17' high Metal Building System building with engineered shop drawings, Red-oxide primed, finish color to be determined

R-19 Metal Building Insulation for roof and walls

Excavation of native to required depth, backfill interior with structural fill, prep for interior slab, backfill and compact exterior and provide positive drainage, prep 2 20' X 40' aprons, provide drywell for floor drains

Concrete pad for building foot print with consideration of the loaded weight of heavy fire apparatus with 20 x 40 aprons front and rear to include an Engineered Foundation Design stamped by a Montana Certified Engineer

Concrete Foundation to include: 12"x24" Frost Protected Monolithic Perimeter Foundation; 6" slab w/ #4 Rebar @ 12"O.C.; 8 column piers; 2 tie beams; R-11 Rigid Under-Slab Insulation; R-11 Rigid Perimeter Slab insulation; anchor bolts wet set; concrete pump.

Heating to include a Radiant in-floor heat system adequate for fire apparatus storage, single zone, electric boiler

200 amp electrical service with breaker panel adequate for future expansion, interior and exterior lighting and outlets and 4 overhead door openers

(4) 12 wide x14 high R-12 insulated overhead doors with windows, overhead operators and remotes

Floor drains and roughed in plumbing for future lavatory fixtures including 2 lavatories, 2 vanities, 2 shower units, 4 floor drains

Interior framing for 2 restrooms

(2) exterior walk doors with canopies

Building shall be fully warranted for defects in or workmanship for a period of 12 months from completion of construction.

A 10% bid bond shall be submitted with the bid to insure that successful bidder enters into a contract if awarded the bid. All bidders shall submit 3 references for similar projects completed in the recent past. In addition, the successful bidder shall submit a 100% performance bond upon entering into the contract. Time is of the essence and said building shall be completed within 4 months of entering into a contract, weather permitting. There shall be a penalty clause added to the contract if this condition is not met.

Further information and a concept drawing are available at Polson Rural Fire District Station 1, 25B Regatta Road, Polson Montana 59860. Sealed bids are due November 13, 2018, by 3:00 p.m. And shall be opened November 14, 2018, at the Rural Fire District Board meeting. Polson Rural Fire District reserves the right to select the best overall bid, which may not necessarily be the lowest or to reject all bids.

NOTE: Data underlined reference October 17, 2018 minutes.

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**566535**

AGENDA

**Polson Rural Fire District Trustees Special Meeting**

WEDNESDAY OCTOBER 17, 2018 3:00 p.m.

Station No. 1 Fairgrounds Station

25-B Regatta Rd.

Polson, MT 59860

Station 1 Phone 406 883 4244

Website lakemt.gov/prfd

Call to Order

New Business -

Public comment by raising your hand

CONSIDER CONSTRUCTION BID REQUESTS FOR NEW STATION NO. 4

Adjourn